

TO: Town Board

FROM: Lisa Potswald  
Town Administrator

DATE: June 10, 2016

RE: **Town Administrator's Report**  
May 21, 2016 through June 10, 2016

1. **Accomplished/completed** the following:

- RFPs for septic, propane and diesel/gas

2. **Coming up/Working On**

- At the Town Board's direction, I wrote a letter to Red Cliff on May 27, 2016 regarding possibly working together on a cell tower. I received a call back on June 6 from Theron Rutyna, the Red Cliff IT Coordinator regarding our proposal. Red Cliff is preparing grants to improve their coverage by putting up a tower. They have two potential locations on the mainland, one of which could significantly increase coverage on the north end of Madeline Island. Theron is meeting with a cell tower company in the next week to discuss the cost of the Tribe's constructing a cell tower. He will keep us informed as to how they intend to proceed.
- We will be converting all Town email addresses from the present cheqnet.net to townoflapoinewi.gov. Please refer to my separate memo on this topic.

3. **Town Board Agenda – More Information/Comments**

- Big Bay Town Park Reservation System/Leisure Interactive – The Town Board approved payment of the money owed to Leisure Interactive for monthly fees and the check was cashed. Since we have received no money from them, Town Treasurer Carol Neubauer will continue to work with the Town's attorney on this matter; we believe that Leisure Interactive will have no option but to pay the Town shortly.
- MRF – Please see separate memo.
- Business Permit Big Bay Town Park – Please see separate memo.
- Requests for Proposals - Please see separate memo.
- Ambulance Service – Please see separate memo.

4. **Follow Up on Previous/Ongoing Projects**

- Purchasing parcels on Main Street – The Ashland County Board will vote on the purchase at their June 16<sup>th</sup> meeting.

5. **Grant Report**

Nothing to report

6. **Lawsuits/Legal Issues**

- **Nelson, et al. v. Defoe, et al. Case No. 15-cv-274-wmc** – Nothing to report.

7. **Comments/Other Information**

None.

Cc: Department Heads  
Micaela  
Waggie